

## **Module programme**

### **Module 1. Project Design, Identification & Analysis**

Project design – LogFRAME and PRINCE2 methodologies  
Project Cycle Management  
Outcomes & Deliverables  
Assumptions  
Functional Analysis  
Terms of Reference (ToRs)  
Business Case

### **Module 2. Project Appraisal & Assessment**

Risk Management  
Health & Safety Management  
Work Breakdown Structures  
Organisational Structures  
Client-Beneficiary-Stakeholder Link  
Fall-Back & Contingency

### **Module 3. Project Definition & Planning**

Leadership & Performance Mgt  
Specs, Standards & Targets  
Roles & Responsibilities  
Legislation & Contracts  
Gantt PERTS & Resources  
Time, Quality & Cost Modeling

### **Module 4. Financial Management & Approval**

Budgets & Cross-Tabs  
Financial Modelling & Ranking  
Estimating  
Resourcing using PM Software  
Financial Approval  
Baseline Plan

### **Module 5. Project Management & Implementation**

Change Management  
Conflict Mgt & Negotiation  
Implementation, Tracking & Monitoring  
Reports & Presentation  
Slippage, Crashing & Variation

## **Module 6. Project Closure & Handover**

Contract Closure

Handover Checklists

Contingency & Fall-Back Plan

Tracking Gantt

Project Evaluations against ToRs

Final Reports